

ADMISSION GUIDELINES

GD GOENKA PUBLIC SCHOOL

CBSE & CAMBRIDGE

At GD Goenka Public School, Sector 10- A Gurugram , we have strived hard to make our admission process simple and transparent to ensure that all parents enjoy a stress free admission procedure.

STEP 1: PROCUREMENT OF REGISTRATION FORM

- a) Registration Form can be obtained from the Help Desk in the school premises on all Working Days.
- b) Age Criteria:

CLASS 1	5+
CLASS2	6+

STEP 2 :

Admission to new students to various classes shall be made from the beginning of the academic session upto 31st August, and not later, except as specified below, subject to the availability of seats.

- (i) Transfer Cases
- (ii) Other floating population
- (iii) Student seeking admission in class XI prior to the declaration of the Board result shall be admitted provisionally.
- (iv) Admission and Streams in class XI will be offered on the bases of school criteria.

A short Informal Interaction of student/s and parent with School Head/Coordinator/Teacher on a scheduled date, fixed by the Admission Counsellor, will take place.

Every student seeking admission will be administered test which will be of the standard of the Annual Examination of his/her preceding class for which admission is sought. The admission test shall be held as under:

CLASSES	SUBJECTS
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I-V	WRITTEN TEST IN ENGLISH,MATH,HINDI
VI-IX	WRITTEN TEST IN ENGLISH,MATH,SCIENCE,HINDI
XI	WRITTEN TEST IN ENGLISH,MATH,SCIENCE

STEP 3 : Intimation to be given by the school to the parents regarding result of the test and date of admission and other formalities.

STEP 4: Important aspects to be completed at the time of admission.

Please bring the following at the time of admission:

- a) 6 passport size photographs of the child
- b) 3 passport size photographs of each parent
- c) 3 passport size photographs of the Guardian, if any
- d) Photocopy of the birth certificate
- e) Photocopy of Aadhar Card of each parent and the child.
- f) Attested photocopy of residence proof
- g) Cheque /NEFT for fees as per fee schedule
- h) Original School Leaving Certificate
- i) 3 Attested Photocopies of the Report Card of the previous class

NOTE: 1. Admissions as per availability of the seats.

2. The school holds all rights for the admission of the children.

3. The management reserves the right to include/modify the terms and conditions that may deem fit in interest of the institution.